

**AMGA 2026 ANNUAL CONFERENCE CALL FOR CONTENT**

 **SUBMISSION DEADLINE: July 2, 2025, 5:00 pm ET. Send your proposal to** **proposals@amga.org**

1. **Title of Your presentation**

*AMGA reserves the right to suggest title changes if the presentation is accepted.*

Click here to enter text.

1. **Full LISTING AND Contact Information for Each Speaker with LinkedIn**

*Must include the full name, credentials/degrees, job title/role, and organization for each speaker. Full contact information required, including phone number and email address, and if applicable, the email addresses of those assisting with the preparation of your proposal and presentation and/or any executive assistants. If speakers have LinkedIn, please share profile. Speaker substitutions after proposals are accepted risk not being approved****Note:*** *Failure to provide full contact information as requested above will result in communication challenges between AMGA and submitting members and risk application not being reviewed.*

Click here to enter text.

1. **Speaker Biography**

*The biography must be 50 words or fewer and describe each of the speaker’s background, current position, and expertise as it relates to your presentation. AMGA will request a professional headshot for each speaker at time of confirmation.*

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1. **Presentation TYPE**

[ ]  **Peer-to-Peer Breakout Session**

[ ]  **Hub Chat**

[ ]  **Deep Dive**

[ ]  **Poster Session Presentation**

*If your podium presentation proposal is not accepted, would you like AMGA to submit it for an*

*additional review to be considered for a poster presentation opportunity?* [ ]  YES [ ]  NO

1. **Presentation History**

*Have you given this presentation before? If yes, please list the date, location, and the organization/group to which your audience pertained. AMGA will rate the history of this presentation to determine if the topic is still innovative and relevant to the intended audience.*

Click here to enter text.

1. **target audience**

*Please describe the ideal audience for this presentation, including leader level and organization type (system, independent group or both) best suited for your content. AMGA conferences are created for C-suite level leaders, but we welcome all leader roles and types to the event.*

Click here to enter text.

1. **Description of Gaps in Knowledge Which This Presentation Will Address**

*Summarize your presentation and list the professional practice gap(s)—knowledge, competence, and/or performance—that will be addressed in your presentation. This synopsis should be clear, concise, and specific. It will be used in the promotion for the conference and will determine your audience and why they should attend your session.*

Click here to enter text.

1. **Presentation Description AND OUTCOMES** *Your detailed description should be no longer than two typed pages. Describe how you plan to engage the audience during your presentation. Include data or outcomes related to your presentation, such as improvement rates, cost savings, and survey results, and remember to remove any identifiers. Any outcomes should provide the steering committee with information to observe quantitative success (or projections) of your program. The team will use this information to rate and select presentations for inclusion in the program.*

*AMGA will not review/accept an outline format of your presentation proposal and/or PowerPoint slide deck.*

Click here to enter text.

1. **Agreements**

*I/We agree to the reimbursement policies outlined in the guidelines.* [ ]  YES [ ]  NO

*I/We acknowledge that speaker substitutions after confirmation might risk presentation being removed from the agenda.* [ ]  YES [ ]  NO

*I/We understand that all speakers will be asked to help promote their content to their social media networks.* [ ]  YES [ ]  NO